



Conference of Northern California Handweavers, Inc.

### **Advisory Council Meeting**

Linda Heiple's Home

January 26-27, 2008

**Call to Order:** The meeting was called to order by Kate Banner at 10:05 am.  
**Members Present:** Area 1: Linda Heiple, Nancy Weber  
Area 2: Leslie LeMon,  
Area 3: Joan Anderson, Eugenia Gwathney, Penny Peters (Alt)  
Area 4: Cheryl Reynolds, Joan VanVelsor  
Area 5: Kate Banner, Janet Finch

**Also Present:** Susan Sullivan-Maynard, CiNCH Notes Editor;  
Erin Maclean, Administrative Assistant  
Judith Sorgen, CNCH 2009 Chair

#### **1. Minutes**

- The minutes of September 29, 2007 were approved via email vote.

#### **2. Treasurer's Report – Leslie LeMon**

- Nothing new to report. Everything is fine.

#### **3. Old Business**

##### **a) CNCH 2008 Conference –**

- Nancy Harvey sent her report. Registrations are about 250, budgeted for 300. Post-conference workshops are at 97 registrants, spaces are 202, so less than 50% so far. Workshop-only registration open Feb. 15<sup>th</sup>, more will sign up then.
- 2008 Budget – concern about making numbers. Historically it's been 85% for Early Bird Registration and then they trickle in afterwards.

##### **b) Budget Report line item for Conference Income – Leslie LeMon**

- Should \$20K for major conference and \$3-5K for small conference be included in CNCH, Inc. budgeting process?
- Suggested that individual years be listed on the budget with their 'contribution' listed, i.e., 2007 "\$0", 2008 - \$20,000. Motion made seconded to add individual years be listed on budget.

#### **4. New Business**

##### **a) CNCH 2009 – Judith Sorgen**

- Theme will be "From Hand to Hand – Passing on our Fiber Traditions." April 24-27<sup>th</sup> in Sonoma.
- Will be held in 3 different buildings, a couple of blocks from each other, good parking.

- Passed out a ‘very’ preliminary budget – high level only.
  - Judith asked for seed money of \$5,000 – motion made by Cheryl and seconded by Linda. Motion passed. Doesn’t need it today – will call Erin when she needs it.
- b) CNCH 2010 – Nancy Weber and Kathy Alexander**
- Sites have been evaluated and site selected. Waiting for vendor to write contract and determine dates. No money will be needed from CNCH until next meeting – probably.
- c) Scholarships – Committee: Nancy Weber, Linda Heiple, Leslie LeMon, Joan Anderson, Dates: Feb. 29<sup>th</sup>, awarded by March 15<sup>th</sup>.**
- One \$1,000 scholarship will be awarded for Convergence.
- d) CNCH Website Committee Report – Susan Sullivan Maynard**
- Is our website serving our customers? We need a searchable calendar.
  - We need a “plug and play” site. We need someone to design it, set it up where we can maintain it ourselves. Eugenia, Erin and Susan will be the committee and present a proposal at the May meeting. Fast to upload. Ease of navigation. Links to other blogs. Searchable calendar.
  - Susan to put “want ad” in the next newsletter to try and start finding the right person as a webmaster.
- e) Other**
- **Insurance Policy – Erin**
    - Insurance – the overseeing insurance company is requesting for some off-site (not normal meeting places) events (like workshops and county fair demos) for guilds – approximately \$50 per event. The insurance company will evaluate and then send a bill to Erin who will send to guild.
    - Guild President’s and Liaison’s have been sent the form.

Respectfully submitted,  
 Nancy Weber  
 CNCH Advisory Board Secretary