



Conference of Northern California Handweavers, Inc.
P.O. Box 191119
Sacramento CA 95819-1119

Advisory Council Meeting

October 17, 2015

10 am

Doubletree by Hilton Modesto

1150 9th Street, Modesto, CA 95354

(Please park in the 9th Street parking garage across from the Doubletree.
Your parking ticket will be validated in the hotel.)

FINAL MINUTES

1 Chair Joan Anderson called the meeting to order at 10:02 am. Those present:

Pat Funke (alt) for Area 1, Kathleen McPherson and Lee Bergman (alt) for Area 2, Joan Anderson (AdCon Chair), Eugenia Gwathney and Nancy Briemle (alt) for Area 3, Suzanne Woodhead (AdCon Treasurer) and Jennifer de Jung (AdCon Secretary) for Area 4, Connie Anderholm for Area 5, Tina Welch and Eva Burton (CNCH 2016 Co-Chairs), Nancy Alegria (CNCH 2017 Chair), Amy Kuhlmann (CNCH 2017 Treasurer), Penny Peters (CNCH 2017 Programs), Betsy Gribble - website, and Erin Maclean - Administrative Assistant.

2 Approval of Minutes August 29, 2015 Kathleen moved to approve the minutes with a second by Pat Funke. The motion passed.

3 Treasurer's Report: Suzanne Woodhead presented the Balance sheet

Balance Sheet: The HGA CD balance is \$9,392.50 . The Balance sheet doesn't include HGA correction, (interest due to Quickbooks). The Maximizer balance is \$137,400.49 and the Total Liabilities and Equity is \$174,583.88.

Profit and Loss Budget: Since July 1, we have accrued interest of \$18.87.

Other details include: \$40 is due from Mother Lode for an insurance rider, \$100 is the insurance rebate. Both are annual rebates /riders. No heritage funds have been received since last report. CNCH 2015 provided \$2436.77 to the CNCH general fund. Guild assessments are expected. The fee for the CNCH.org website is \$200 for 2 years. Charitable Trust paid to State of California and includes Raffle fee and one other State recipient.

Profit and Loss Budget overview indicated that we paid up insurance last fiscal year for this fiscal year.

It was suggested that we consider using Quickbooks on line in lieu of Quickbooks stand alone. Erin says it is time to upgrade. It may also be an issue of update for excel as well as they are not coordinating well.

4 Old Business

A CNCH 2015: Pat Funke reported that the conference (April 9-12, 2015) had 200 attendees and 13 teachers. Village Spinning and Weaving was the sole vendor. The conference returned a profit of \$2,000+ and a Grant contribution of \$2093.

B CNCH 2016: Tina Welch reported that the committee is meeting budget. The committee is renting a big room for one extra day but expects the extra registration category to offset the increased cost. The committee needs to provide an updated budget and this was requested of Tina and it is to be sent to Suzanne.

C CNCH 2017: Nancy Alegria is the conference Chair. She coordinated instructors for CNCH 2012. The committee has chosen May 4-7, 2017 and Asilomar as the venue. Amy Coleman is treasurer; Penny Peters is coordinating programs. The core committee is actively looking for committee members.

D By-Laws Update: Joan Anderson confirmed that the meeting date is still November 3 at Erin's home.

E There was no additional old business.

5 New Business

A Conference Tutorial: Joan Anderson is looking at the Green Binder Tutorial and will rewrite and bring to AdCon for approval. AdCon members should give suggestions to Joan.

B Conference Grant: Joan Anderson reported that 2016 grants will be awarded with one to each area. The grants will be \$280 each and applications are due January 4th. All CNCH 2016 conference material goes on line at CNCH.org tomorrow per Betsy Gribble. The grant application is to be filled out on line for legibility and to allow for anonymous applications.

C Other: Lee Bergman requested funds for trophies from the Heritage Fund. (see

the request form) The request is meant for 2016 Children's Gallery. Entrants may be CNCH members' children, grandchildren and other children mentored by members. If the AdCon approves this request Lee will prepare a write up for website and/or for CNCHnet. She would also like to document with photos and prepare an article for Handwoven. A motion was brought to approve the request. Suzanne moved to accept and Connie seconded the motion. The motion passed. Lee will order awards and submit to CNCH for reimbursement. The AdCon decided to take \$500 from Heritage and remainder from general fund.

There was an issue regarding no 2015 grant receipts listed in budget report.

Connie inquired about procedure for Return to Sender. If one hasn't entered in first Return to Sender can one enter Return of Return to Sender. The response from others in the AdCon was, "Yes."

Eva Burton had a question about recognition of deceased member and grants to the fiber art heritage fund. Betsy recommended that there be a Benefactor page for CNCH.org and also an article in CNCHnet.

Joan and Erin will work on this for CNCHnet/.org

6 Adjournment Pat Funke made the motion to adjourn, Connie seconded and the motion passed @10:52.

Draft submitted by Jennifer de Jung, Secretary

January 20, 2016

Approved: January 23, 2016