**Approved Minutes**

**Advisory Council Meeting**

 **Knights Valley, Student Center**

 **Sonoma State University**

 **June 20, 2019**

 **3:00 pm**

 **AGENDA**

1. Call to Order Merrie Hewitt

The meeting was called to order at 3:20 pm.

In attendance:

Area 1: Joan Near – AdCon & CNCH 2019 co-chair, Merrie Hewitt – AdCon Chair, Gail Wilson – Adcon Alternate, Jodi Paley – CNCH 2020, Barbie Paulsen – CNCH 2020, Ann McDonough – CNCH 2020

Area 2: Kay Thorne – AdCon, Kathleen MacPherson, Alternate

Area 3: Reba Siero – AdCon, Amy Kuhlmann – AdCon Alternate

Area 4: Jennifer de Jung – AdCon Secretary & CNCH 2019 Co-Chair, Suzanne Woodhead – AdCon Treasurer and CNCH 2019 Co-Chair

Area 5: Lotus Baker – AdCon, Karen May – AdCon

Also present:

Tapestry Weavers West: Cynthia McAfee – TWW Co-President, Mary Sylvia – TWW Co-President

Admin Assistant: Erin Maclean

Web Master: Melissa Plummer

One other person was in attendance who signed with an illegible signature. Initials appeared to be W.N.

2. Approval of Minutes, January 26, 2019 Jennifer de Jung

Suzanne motioned to approve, Joan N. seconded, motion passed.

3. Treasurer’s Report Suzanne Woodhead

Balance sheet: B of A: $19,570.28, HGA $8,425.35, Grant $3,780.22, Maximizer $104,440.79 total $136.216.64.

Profit and Loss: See Quick Books report. In FY 18/19 Total Expenses were $18,800.60 ($3,903.40 less than budgeted) with income of $8,518.87 resulting in a net income (loss) of -$10,281.73 as there was no CNCH 2018 conference due to Convergence 2018 in Reno. Note that Zoom online video conferencing is included in office expenses.

4. Old Business

 a) CNCH 2019 Joan Near, Jennifer de Jung

Joan asked for feedback regarding facilities. There are 189 registrants. Discuss $ post meeting conservation with 2020.

 b) CNCH 2020 Barbie Paulsen

The Liaison meeting is scheduled for Sept 21, at the Hyatt, (SFO). Themes: Discover the artist within, cross pollination, Art is the Heart. The postcard will be distributed at the liaison meeting 6/21/19. A budget is in place. Lodging at the conference Hotel is expected. Workshops and seminars will utilize 17 classrooms almost full time.

 c) CNCHnet Editor Merrie Hewitt

First off, Kudos to CNCH 2019, thanks to the CNCH 2020 committee members for stepping up.

Sheng Lor, whose mission is teaching a younger generation to weave, is our new CNCHnet Editor.

 d) CNCH Conference Bank Accounts Suzanne Woodhead

Because of increasing difficulties in setting up bank accounts for non-profits, Treasurer Suzanne has set up new accounts for future conferences. Conference Account A is for even years and Conference Account B is for odd years. An AdCon member (officer) must be on the account. Erin as Admin administrator is the administrator of the accounts. Discussion followed about need for Account C with a decision to establish, if necessary, in the future.

 f) TWW Application for Joining CNCH Merrie Hewitt

In a letter dated February 11, 2019, the guild titled Tapestry Weavers West requested to join CNCH. Reba Siero made a motion to accept this new guild into the CNCH organization, Lotus seconded the motion and the motion passed. Welcome TWW!

 e) Other

5. New Business

 a) CNCH 2021 Merrie Hewitt

 b) Election of New Officers Merrie Hewitt

The slate of officers presented: Joan Near as Chair, Suzanne Woodhead as Treasurer, and Jennifer de Jung offered to remain as Secretary as Amy offered but is an alternate AdCon member.

Reba motioned to approve the slate, Kay Thorne offered a second and the motion passed.

b) Other

Next meeting is scheduled for August 17, at Merrie’s in Pacific Grove. 10 am.

Kay reported that Central Coast Weavers is taking on CNCH 2021. Possible venues include the Hot Springs Hotel or Cal Poly, San Luis Obispo.

Kay Thorne’s guild (Central Coast Weavers) is selling books. Contact Kay for more information.

6. Jennifer made a motion to adjourn the meeting. Kay seconded and the meeting was adjourned at 4:26 pm.

Meeting Minutes submitted by

Jennifer de Jung, Advisory Council Secretary

On August 11, 2019