**Advisory Council Meeting**

**Regency Hyatt at San Francisco Airport**

**1333 Old Bayshore Hwy, Burlingame, CA 94010**

**Bayside Room**

**Saturday September 21, 2019**

**10:00 am**

**FINAL MINUTES**

1. Call to Order Joan Near

The meeting was called to order by Chair Joan Near at 10:03 AM.

In Attendance:

Area 1: Joan Near (Chair), Merrie Hewitt, Gail Wilson (Alternate)

Area 2: Kay Thorne

Area 3: Nancy Alegria, Reba Siero

Area 4: Jennifer de Jung (Secretary)

Area 5: Karen May

CNCH 2020 : Jodi Paley, Ann McDonough, Barbie Paulsen

Erin Maclean (Admin. Assistant), Melissa Plummer (Web Manager), Eugenia Gwathney

2. Approval of Minutes, August 17, 2019 Joan Near

Reba motioned to approve with corrections, Nancy seconded the motion and the motion passed.

3. Treasurer’s Report Erin Maclean

See the Profit and Loss Report regarding Auction, Seed money, CNCH 2019, insurance reimbursements, dividend for insurance, $80 for Interests… In Expenses as noted by noted by Erin, Zoom meetings are saving CNCH lots of travel funds. Checking, CD earmarked for Convergence, Maximizer (interest earning savings), Grant fund, Seed money out to CNCH 2020, soon to be for CNCH 2021.

4. Old Business

 a) CNCH 2019 Joan Near, Jennifer de Jung

No additional report

 b) CNCH 2020 Barbie Paulsen, Jodi Paley, Ann McDonough

The Conference booklets will be distributed following the Conference presentation. Galleries in progress, planning proceeding.

Registration opens November 1, 2019 at 9:00 AM. There are no budget issues or big problems at this time.

 c) CNCH 2021 Kay Thorne

Janie Taylor and Diane Ayres met with Cal Poly and estimates were provided to committee. June 24th is the earliest date available and we could be bumped due to university prioritization. July would be better due to university constraints even if we have a conflict with By-Laws. The AdCon is considering a change to by-laws. Gail Wilson says we need three golf cart shuttles for the disabled and equipment movement. We’ll have the “Poly” Canyon area, a newer development. These are suites with four single rooms. Class rooms are available in the residential building. Dining commons is a distance so campus provided shuttle or commercial shuttle will be available. Plated dinners are $29 or less, there are themed buffets and it is possible to do a BBQ in the residential square. The climate is coastal, on fringe of fog belt. The committee is requesting seed money today .

Jennifer made a motion to earmark $25,000 seed money, Merrie seconded and the motion passed. The committee may request seed money from this date on.

Unlike Sonoma State, Cal Poly can separate out three items in contract: rooms, meals, and classroom/meeting space enabling attendees to attend conference and choose to eat or not, stay or not.

 d) Other

Nancy Alegria is working on a guide/timeline of how to organize a CNCH conference.

5. New Business Joan Near

 A1) Three-E Liaison Funding

Joan proposed that the Liaison Lunch be free for the Guild Liaisons. and discussed greater responsibilities. Programs, wish list…

Any change to the $5 fee to CNCH for each Guild member is not anticipated at this time.

 A2) New Liaison Responsibilities Joan Near

 A3) Guild Resource Sharing Joan Near

Liaisons expected to enter data onto CNCH.org via the web team. Also adding WISH LIST so we can share expenses between guilds. Booklet changes/corrections for Liaisons and members will be on the CNCH.org website.

c) CNCHnet Joan Near

We need a new CNCHnet editor as our previous selectee has closed her Oakland weaving business and disappeared.

 d) January AdCon Meeting Dates: A ZOOM meeting will be scheduled: Saturday January 25th, 2020 10:00-14:00

 e) Other

6. Adjourn: Merrie moved with a second from Reba. The meeting adjourned at 10:52AM .

Submitted by Jennifer de Jung

CNCH AdCon Secretary

January 25, 2020

Approved January 25, 2020 by the CNCH Advisory Council

Some non-substantive revisions made by the secretary post approval.