**Liaison Meeting**

**Regency Hyatt at San Francisco Airport**

**1333 Old Bayshore Hwy, Burlingame, CA 94010**

**Bayside Room**

**Saturday September 21, 2019**

**1:00 pm**

**APPROVED MINUTES**

1. Call to Order Joan Near

The meeting was called to order at 12:35 p.m. by Chair Joan Near.

2. Roll Call Erin Maclean

Present:

Anne’s Web

Bay Area Basket Makers
Black Sheep Handweavers Guild
Carmel Crafts Guild

###### Central Coast Weavers

Del Oro Spinners and Weavers
Diablo Weavers Guild
Foothill Fibers Guild
Fresno Weavers and Spinners Guild
Glenna Harris Weavers Guild
Golden Gate Weavers
Gravander Spinners
Hangtown Fibers Guild
Loom and Shuttle Guild
Mother Lode Weavers and Spinners
Redwood Guild of Fiber Arts
Reno Fiber Guild
Sacramento Weavers and Spinners Guild
Santa Cruz Textile Arts Guild
Silverado Handweavers and Spinners
Spindles & Flyers
Tamalpais Textile Arts Guild
Tapestry Weavers West
Treadles to Threads

Absent:

Country Weavers

Humboldt Handweavers and Spinners Guild

Mt. Lassen Fiber Guild

Yokayo Textile Guild

3. Approval of Liaison Meeting Minutes, June 21, 2019 Joan Near

Kay Thorne offered a motion to approve, Nancy Williams-Baron seconded and the motion to approve passed.

4. Treasurer’s Report Erin Maclean

Erin presented the financial report in CNCH Treasurer Suzanne Woodhead’s absence. The Profit & Loss Report was presented for FY 2019-2020 and shows an increase in assets due to unexpected extra income from the CNCH 2019 conference totaling $19,301.24. In addition, the CNCH Grant Fund was increased by $4,599.12 from the conference silent auction.

The Balance Sheet Report dated September 12,2019 showed total assets to be $168,959.70 and this figure includes $1,315.72 in Bank of America checking/savings and $8,426.75 in the Handweavers Guild of America Grant Fund CD. The maximizer account includes $8,379.34 in the CNCH Grant Fund and $130,837.89 in reserve. There is currently $20,000.00 extended for seed money for CNCH 2020.

4. Old Business

 a) CNCH 2019 Joan Near

Suzanne Woodhead (as Treasurer and Co-Chair of CNCH 2019) was commended as well as the Redwood Guild of Fiber Arts for the excellent work in organizing the CNCH Grant Fundraiser. – Some of the attendees were challenged by the walking distance between rooms, meals and classroom. There was a recommendation for onsite transportation for future campus-based conferences. The Walk-about was a success. The Tiny Purse contest was a fun foray into creativity. A guild liaison suggested that stairs be more fully disclosed. There were issues with cancellations with a large number of them at the end of the registration period.

b) CNCH 2020

Those registering for CNCH 2020 will be entered in a drawing for free registration for CNCH 2021.

c) CNCH 2021 Kay Thorne

Central Coast Weavers 13th annual sale & guild showcase is scheduled for November 1-3, 2019.

CNCH 2021 will be held at Cal Poly, San Luis Obispo. Lodging will be in single dorm rooms located in suites. Parking is included in the cost and all parking spaces are available.

Options for registration: full w/ room and board, class and common activities only, or any combo including single meal pay. Meals are prepared with locally grown and localy made foods.

There are elevators to all floors in the dormitories. No stairs are required to access dorm room and ADA rooms are available. The committee is consulting Cal Poly about shuttle needs. Due to limitations in available dates, the conference may take place in July of 2021.

The campus is located on edge of fog-belt so the weather is comfortable in mid-summer.

 d) Guild Resource Sharing Joan Near/Melissa Plummer

Joan shared the Liaison Resource Sharing booklet. Contact for CNCH.org at: Webteam@CNCH.org

Guilds are requested to provide up to date President/liaison information. Wish List discussion.

 e) 2022 Nancy Alegria

Area 3 will be sponsoring CNCH 2022. A committee is needed soon. Nancy Alegria has volunteered to be a hotel liaison.

5. New Business

 a) Guild Rosters, Dues, and Financial Statements Erin Maclean

Invoices to guilds going out next week. Update rosters including current officers. Prepare guild financial statement for guilds that do not file on their own. Go to [CNCH.org](http://www.cnch.org/) for the requirements. The CNCH Fiscal Year is July 1 to June 30. Report due November 1. The CNCH tax return is due November 15 each year

 b) Insurance Certificate Requirements Erin Maclean

Request certificates for events including all the info that your venue requires. Submit to CNCH Admin Assistant at least 2 weeks prior to event. Contact Erin at: [advisory@cnch.org](http://Advisory@CNCH.org)

Raffles: The report to the State of California is due. Information is available on [CNCH.org](http://www.cnch.org/) website, due by Mid Sept. CNCH must file with State of California by 9/30. Make sure that your expenses are not more than 10% of your raffle proceeds. Provide the dates for upcoming raffle events to Erin, the CNCH Administrative Assistant at: [advisory@cnch.org](http://Advisory@CNCH.org)

 c) CNCHnet Editor Joan Near

The previous selected candidate is no longer available so the position is again open. It is a paid position. The requirements are: produce four quarterly editions, each with eight articles. The Editor also attends four meetings a year – two of which are video conferences online. The CNCHnet Editor job description is going to be available at [CNCH.org](http://www.cnch.org/)

 d) Other:

Kay Thorne reports that their guild, Central Coast Weavers, has a fantastic library and have many books that they will sell. Contact Kay directly. See attached attendance list.

Nancy Williams-Baron reports that the Loom and Shuttle guild meeting will be a presentation of “What’s Happening in the Bay Area” on October 5, 2019.

Spindles and Fibers having their surplus fibers sale tomorrow. (September 22, 2019)

 b) CNCH 2020 Barbie Paulsen, Jodi Paley, Ann McDonough

Barbie opened the presentation and discussed how much CNCH does including providing guild workshop insurance, information sharing, conference producing, scholarships, and more.

CNCH is funded by guild dues and conference profits and some behests.

The conference theme is: Finding the Artist Within. The conference is scheduled for April 3-5, 2020.

Carol James, noted for her work in sprang, will be the key note speaker.

Ann McDonough will make the slide show available for viewing. See the [CNCH.org](http://www.cnch.org/) website.

Registration opens on November 1 at 9am. Early Bird registration is $390. Later registration is $425, Mini registration is $150 and allows registrant to join in conference wide events. There is a $100 to offsite fee if registrants are not staying at the conference hotel. Room rates are $180 for 1 or 2 persons/night, $209 for 3 persons/night, and $236 for 4 persons/night. Parking is reduced to $20/day/car, (normally $40/day).

The Market Place open to public Friday afternoon, Saturday, and Sunday. It will be co-located with galleries. There will be a “Strut Your Stuff“ fashion show.

Galleries include: Guild Challenge Gallery, Youth Gallery, Yardage Gallery, Return to Sender.

Thanks to Ann’s Web for Return to Sender fiber. Sales will be to each guild, the cost is yet to be determined.

The CNCH 2020 Website to be up by the end of the weekend.

The Scholarship Fund Raiser will be a raffle. Online registration options include purchase of $20 raffle tickets. You can purchase one or more. The raffle prices will be baskets of weaving supplies and tools. Liaisons will coordinate with their guilds and some guilds may combine contributions to fill baskets. The drawing will be held on April 4, 2020.

Register as an Early Bird and get a chance at a scholarship for 2021.

Thanks to all the Area 1 South Bay Guilds: Anne’s web, Black Sheep Handweavers, Carmel Crafts Guild, Fiber Artisans, Glenna Harris Weavers Guild, and Santa Cruz Textile Arts Guild.

Contact: CNCH2020.chair@gmail.com for comments.

6. Adjourn

Nancy moved to adjourn, and Kay seconded. Meeting was adjourned at 2:09 p.m.

Submitted by:

Jennifer de Jung

CNCH Advisory Council Secretary

October 16, 2019, May 16, 2020

Approved by CNCH Liaisons May 16, 2020 at scheduled Zoom (online) meeting