**Advisory Council Meeting**

**ONLINE ZOOM MEETING**

**Saturday, February 13, 2021**

**11:00 am**

**FINAL MINUTES**

1. Call to Order Joan Near

Called to order at 11:00

Those present included: **Erin Maclean** – CNCH Administrative Assistant, Melissa Plummer – Web Manager, **Cathy M. Koos** – CNCHnet Editor

Area 1 Advisors: **Barbie Paulsen**, **Joan Near**, **Gail Wilson** (Alternate)

Area 2 Advisors: **Merrie Hewitt**, **Kay Thorne**, and **Kathleen McPherson** (Alternate),

Area 3 Advisors: **Nancy Alegria** and Reba Siero, and **Maureen Miller**

Area 4 Advisors: **Jennifer de Jung** (Secretary) and **Suzanne Woodhead** (Treasurer),

Area 5 Advisors: **Lotus Baker** and **Karen May**,

CNCH 2020: Jodi Paley, **Barbie Paulsen**, Ann McDonough and Gail Wilson

CNCH 2021: **Kay Thorne**, Merrie Hewitt, Lee Bergman

CNCH 2022: **Eugenia Gwathney**, **Robert Darchi** co-Chairs

2. Approval of Minutes, December 12, 2020 Jennifer de Jung

Suzanne motion, Karen 2nd, approved

3. Treasurer’s Report Suzanne Woodhead

Balance Sheet Report $155,202.46. We are still carrying the balance from CNCH 2020 until the tax return is submitted in July 2021. CNCH 2022 has an approved contract for the hotel. (16,175.72 includes seed money for 2022 and 2020). See remainder of report for additional details. Salaries are now under contract services because of change in tax reporting and forms (1099s). We are “in the hole” 6,101.72 for the year.

Profit and Loss Report: Little change from the previous meeting. We have received $5,235 in Guild Assessments to date.

Sacramento, Fiber Artisans, Central Coast, Spindles and Fliers, Treadles and Threads have yet to send guild assessments.

4. Old Business

a) CNCH 2021 Kay Thorne, Merrie Hewitt

Merrie reported that Cal Poly was unable to commit for 2021. The Area 2 conference committee reports that all the teachers scheduled for 2021 are committed to 2023 at Cal Poly. Area 4 will work with Area 3 for the 2022 conference. Resuming the rotation, Area 5 will do the conference for 2024. Regarding the Grant fundraiser, we need to check with Liaisons to determine the disposition of baskets from 2020 … check with Liaisons to see what guilds have still. Kathleen McPherson has baskets from two guilds. Eugenia would like to use for 2022. Suzanne asked how we can repurpose the CNCH 2020 bags. Per Eugenia, 2022 will use per repurpose.

Barbie will mail the storage unit key to Erin.

b) CNCH 2022 Eugenia Gwathney, Bob Darchi

The conference will be held at the Marriott San Mateo Airport. The theme - Spring: Creative Resilience. The colors: Pink, green, lavender. Rooms should be booked as soon as possible as there is no guarantee for a block of rooms to be held in the contract. See the CNCH 2022 site and CNCH.org. Room rates: $149 single, $169 double and include free parking and internet. The conference is using 2020 return to sender and the committee is exploring fashion show ideas. The dates are: May 19-22, 2022. There are open committee positions. The committee has received 20 responses from instructors. The hotel owner (Oracle) may sell hotel, we are protected in case of sale. Kay requested a copy of the contract and Bob will send to Kay. Suzanne notes that we need to pass all future contracts through an attorney for review and recommendations – this needs to be part of our SOP. Thanks to Madeline Brain for doing the pptx and pages doc.

c) Other NONE

5. New Business

a) Virtual Events Joan Near, Suzanne Woodhead

Suzanne reports that Joan Anderson recommended considering doing virtual events (Zoom Lectures) like the HGA Tea Talks… Suzanne suggests using the scholarship fund to cover expenses. Joan Anderson has volunteered to set up a couple with support from our webmaster… Announcements can be made with mail chimp and Facebook Live or Zoom can serve as the virtual meeting place. Karen May reported success with a similar program coordinated by the Redwood Guild. Suzanne will prepare a budget, develop a timeline, the process, noting responsible people (Joan A., Maureen? , Melissa, Erin, $ from Grant fund ). Barbie makes a motion for a timeline/budget/concept for guest program, Gail second. Joan Anderson and Karen May commit to spearheading this project.

b) Next Meeting

Next meeting May 15 11 am Zoom

c) Other

6. A motion to adjourn was made by Merrie and Kay seconded. The motion passed and meeting adjourned at 12:20 pm.

Draft minutes prepared by

Jennifer de Jung, Secretary - CNCH Advisory Council

Submitted May 11, 2021

Zoom Meeting:

**Meeting ID: 867 2884 4253**

**Passcode: 914085**