**Advisory Council Meeting**

**ONLINE ZOOM MEETING**

**Saturday, December 12, 2020**

**11:00 am**

**FINAL MINUTES**

1. Call to Order Joan Near

Erin Maclean, Jennifer de Jung, Nancy Alegria, Melissa Plummer, Robert Darchi, Gail Wilson, Suzanne Woodhead, Lotus Baker, Eugenia Gwathney, Kathleen Thorne, Karen May, Kathleen McPherson, Merrie Hewitt, Barbie Paulsen, Joan Near present

Meeting called to order at 1102.

2. Approval of Minutes, August 22, 2020 Jennifer de Jung

A motion was offered by Suzanne; Karen seconded and motion for approval passed.

3. Treasurer’s Report Suzanne Woodhead

Balance sheet total asset $158,244.17. Cannot write off losses from CNCH2020 until our taxes are done in May 2021 $5815.72 so as actually $158,244.17-$5,815.72= $152,428.45. We have $148,328.45 total assets.

Profit and Loss Budget

See report

4. Old Business

a) CNCH 2021 Kay Thorne, Merrie Hewitt

Kay: Still in contact with Cal Poly. Provided budget which is incomplete due to lack of info from Cal Poly (including expenses for housing and meal plans.) Merrie: Still awaiting Cal Poly, focused on income but we still do not have enough info on expenses. Kay has gotten a few more items from Cal Poly including BBQ. This is not a STANDARD time… due to Covid-19. Kay: Per Cal Poly, “We have bigger and more immediate things to deal with at this time.” Lots of Cal Poly staff are on furlough. Still no contract or obligation with Cal Poly, instructors, etc. The instructors do not want to cancel so both Teachers and Cal Poly are waiting. Teachers will be available for 2023 should 2021 not fly.

The Liaison meeting is now scheduled for February 13, 2021 at 11:00 AM. Joan and Erin will issue invitations.

b) CNCH 2022 Eugenia Gwathney, Bob Darchi

Bob: Budget and Contract are in… Oracle is moving headquarters to Texas and the hotel is owned by Oracle. We need to have attorney review for any issues with the contract. Budget details: a cash bar will help the food beverage minimum. There is no attrition (room minimums) for rooms. The minimum is based on food and beverage. The contract has to be signed this year and Marriot can take back on-hold rooms if not reserved so make reservations early.

One question: What is the pipe and drape for vendor hall and any other conference space? Suggestion: vendor fee should cover the pipe and drape for the vendor hall including power.

Lots of discussion on room rates. Make sure that all references to “attrition” charges for rooms be removed from the contract. Nancy A. and Bob will discuss further following this meeting.

Eugenia: not finding great interest in the CNCH community for doing a grant fund raiser. If 2021 doesn’t happen then 2020 raffle baskets can be used for CNCH 2022.

Joan N. thanked Bob and Eugenia for their efforts.

Bob and Eugenia leave the meeting.

c) Other

5. New Business

a) Next Meeting Joan Near

The next AdCon meeting will be held at 11:00 AM on February 13, 2021 with the Liaison meeting to follow at 12:30 PM. The Liaison meeting will be for the purpose of updating the Liaisons regarding the 2021 conference as well as general CNCH business including minutes and treasurer’s report.

b) Website Advertising Erin/Melissa

Erin has received a suggestion to include advertising on the CNCH.org website. Melissa and Erin have discussed the workload as well as other considerations. Comments included: Take a look at ANWAG website model, post weekly only (not daily), too much maintenance per Merrie, but there is frequent interest to have a sales page addressed to Erin, and others. Following discussion and indication of relative non-support for using the CNCH.org site as a place to post sales information, Joan committed to writing up a posting to CNCH.org regarding sales along with links to individual CNCH guilds and other regional/ national sales venues for fiber equipment including Craig’s list, Ebay, etc.

c) Other

6. Adjourn

Merrie motioned for adjournment and Nancy seconded; the motion passed at 12:36 PM.

Addendum:

Due to the requirement for a hotel deposit before the end of this calendar year, seed funding disbursement to the CNCH 2022 committee was necessary. Suzanne made a post meeting motion to approve $6,250 of the seed money for distribution to CNCH 2022 committee, Jennifer seconded and the motion was put to the Advisory Council members who approved unanimously via email on December 12-13, 2020.

 Submitted on January 31, 2021 by:

Approved as amended by the CNCH Advisory Council on February 13, 2021.

Jennifer de Jung, CNCH AdCon Secretary

**Zoom Meeting**

[**https://us02web.zoom.us/j/4753359474?pwd=SEtZc2pHQ2R2TXBlYXFNRXdmNGtTUT09**](https://us02web.zoom.us/j/4753359474?pwd=SEtZc2pHQ2R2TXBlYXFNRXdmNGtTUT09)