**Advisory Council Meeting**

**ONLINE ZOOM MEETING**

**Saturday, May 15, 2021**

**11:00 am**

**FINAL MINUTES**

**1. Call to Order Joan Near**

Chair Joan Near called the meeting to order at 11:05 AM.

In attendance:

Erin Maclean, Robert Darchi, Eugenia Gwathney, Kay Thorne, Nancy Alegria, Melissa Plummer, Lotus Baker, Suzanne Woodhead, Karen May, Merrie Hewitt, Reba Siero, Gail Wilson, Barbie Paulsen, Joan Near, Sandy Mann, Lizette Hopkins, Jennifer de Jung, Sandra Kernan, Connie Anderholm, Carol Causey.

**2. Approval of Minutes, February 13, 2021 Jennifer de Jung**

Merrie motioned for approval of the minutes and Barbie seconded the motion. The motion passed.

**3. Treasurer’s Report Suzanne Woodhead**

Balance Sheet: The balance is $153,327.59. Taxes are due Monday. CNCH2022 will need $20,000 more prior to conference. As a reminder, the maximizer account includes the CNCH Grant Fund and all other funds.

Profit and Loss: CNCH received $200 more in the fire arts heritage account. We are carrying the cancelled conference funds in our checking account. We have received $7,495 in guild assessments. Golden Valley has not yet paid but is aware of the obligation. WWW includes Adobe and web expenses. Taxes are for various filings. Total income to date $7,787,39 and total expenses to date $15,980.

**4. Old Business**

What was to be CNCH2021 will be CNCH2023. All but 1 instructor is expected to participate in 2023. CNCH2022 is looking at a Liaison Luncheon date, possibly September 18, 2021.

a) CNCH 2022 Eugenia Gwathney, Bob Darchi

Bob: No budget updates yet. Anticipating registration for early reg to be $445 with 165 participants to breakeven. Eugenia asked for $10,000 to $15,000. Following discussion on upcoming expenses, Suzanne motioned to disperse $6,000 to the CNCH2022 for expenses; Merry seconded. The motion passed.

There was a discussion on Grant open period dates. Past chairs suggesting making the Grant selections prior to registration in order for the recipients to use the grant for registration. RegFox codes can be given to the recipients and the grant amount can be subtracted from the registration fee. Jennifer de Jung, Nancy Alegria, and Barbie Paulsen agreed to review and select the grant recipients. Karen May also volunteered.

Cancellation policies were discussed. The Grant deadline selected is October 14, 2021. The Liaison Luncheon date is likely September 11th or 18th. CNCH2022 was requested to consider the Zoom meeting option. The conference committee is planning a video of venue in case of a virtual Liaison Luncheon. (Note: The Liaison Luncheon is not part of the catering contract). Another suggestion was to poll the Liaisons for their preference for a virtual or an in-person meeting. Also suggested for an in-person meeting, local guild members could offer lodging for the night for those traveling longer distances.

For more information, see emailed notes from Eugenia.

 b) By-Laws Susanne Woodhead

Suzanne is working with Jennifer and Gloria Johnson to finalize the amended by-laws for submission to the Advisory Council and the Liaisons for approval.

 c) Other

**5. New Business**

 a) Election of Officers Joan Near

Suzanne Woodhead (Treasurer) and Jennifer de Jung (Secretary) are willing to continue serving as officers, Barbara Paulsen accepted the nomination for Chair. Merrie Hewitt made a motion to accept the slate and Nancy Alegria seconded. The motion passed.

 b) Next Meeting: August 14, 2021 in Bay Area. [Note: actual meeting rescheduled to Zoom]

 c) Other

**6. Adjourn 12:16 PM**

Approved minutes submitted August 15, 2021

Jennifer de Jung, CNCH AdCon Secretary

Zoom Meeting Meeting ID: 861 3906 1779 Passcode: 013088

https://us02web.zoom.us/j/86139061779?pwd=dE5Ea3FDN3gwTUNMK0gxQ3V3OE8wZz09