**Liaison Meeting**

**San Mateo Marriott**

**Convene**

**1770 S. Amphlett Blvd.**

**San Mateo, CA 94402**

**Saturday, May 21, 2022**

**7:30 am**

**FINAL MINUTES**

1. Call to Order Barbie Paulsen

The meeting was called to order at 7:43 AM by Chair Barbie Paulsen.

Advisory Council members present: Barbie Paulsen – Chair, Suzanne Woodhead – Treasurer, Jennifer de Jung – Secretary, Lotus Baker – Area 5, Karen May – Area 5, Erin Maclean – Executive Director (via Zoom).

2. Roll Call Erin Maclean

Anne’s Web Sue Barraza

Bay Area Basket Makers Eugenia Gwathney, Bob Darchy  (Pres)

Black Sheep Handweavers Guild Ann McDonough

Carmel Crafts Guild Simone Morton (VP)

Central Coast Weavers Kay Thorne

Country Weavers Absent

Del Oro Spinners & Weavers Lee Bergman (Pres)

Diablo Weavers Guild Maureen Miller

Fiber Artisans Christine Tsai

Foothill Fibers Guild Mary Prassinos (alt)

Glenna Harris Weavers Guild Gail Wilson

Golden Gate Weavers Sheila Fitzgerald, Vicky McAdams (Pres)

Golden Valley Absent

Gravander Spinners Susan Felton

Hangtown Fibers Guild Susan Felton

Humboldt Handweavers & Spinners Guild Absent

Loom & Shuttle Guild Nancy Williams-Baron, Rhondi Schmidt (Pres)

Mother Lode Weavers & Spinners Carol Causey

Mt. Lassen Fiber Guild Felicia Heidrick

Redwood Guild of Fiber Arts Karen May

Reno Fiber Guild Gloria Johnson

Sacramento Weavers & Spinners Guild Absent

Santa Cruz Textile Arts Guild Sharolene Brunston, Maggie Clark (co-Pres)

Silverado Handweavers &Spinners Karen May (Alt)

Spindles & Flyers Nancy Alegria

Tamalpais Textile Arts Guild Absent

Tapestry Weavers West Madeline Brane

Treadles to Threads Dawn Jacobson

Yokayo Textile Guild Lotus Baker

3. Approval of Minutes, September 18, 2021 Jennifer de Jung

Suzanne motioned to approve; Nancy and Lotus seconded. Motion passed.

4. Treasurer’s Report Suzanne Woodhead

Balance Sheet - see report

Profit and Loss - see report

5. Welcome Liaisons Barbie Paulsen

6. Old Business

 a) CNCH 2022 Eugenia Gwathney, Bob Darchi

Bob Darchi noted that there is no final report yet and gave kudos to committee for managing the budget. Eugenia also complimented committee.

 b) CNCH 2023 Kay Thorne, Merrie Hewitt

Mark your calendars. CNCH 2023 is scheduled for August 3-6, 2023, at Cal Poly – San Luis Obispo.

5. New Business

 a) By-Laws Update Suzanne Woodhead

The By-Laws have been revised and Standing Rules are currently in the edit process. We plan to have both By-Laws and Standing Rules available for the Fall 2022 Liaison Luncheon/meeting.

 b) Roster Updates, Financial Reports Erin Maclean

Erin (via Zoom), discussed the legal requirements for CNCH affiliated guild membership, officer information, and financial data reporting. Late reports have resulted in fines from the IRS. Of critical importance is that the balance at end of year matches balance at beginning of next fiscal. Better to be redundant than remis.

 c) CNCH 2024 Barbie Paulsen

Barbie reported that a meeting with Area 5 members was planned later during the conference.

 d) AdCon Officers Barbie Paulsen,

Barbie Paulsen will continue as Chair for the upcoming year, Suzanne Woodhead will continue as Treasurer and Joan Near will assume the duties of Secretary.

6. Adjourn

Following a motion by Nancy Williamson-Brown, a second by Suzanne Woodhead and concurrence of attendees, the meeting was adjourned at 8:18 AM.

Draft Minutes submitted by

Jennifer de Jung, CNCH Advisory Council Secretary

June 21, 2022.